
AURORA PUBLIC SCHOOLS
Adopted March 1975
Revised December 1991
Revised October 2007
Revised December 2013
Revised April 2015
Reviewed July 2017
Revised April 2021

APS Code: BDB

BOARD OFFICERS

Page 1 of 3

The officers of the Board of Education shall be a president, a vice president, a secretary, a treasurer, and an assistant secretary. The Superintendent of Schools shall serve as the executive officer of the Board.

The officers of the Board, except assistant secretary and Superintendent of Schools, shall be elected by a majority of the Board and shall hold office for a term of two years or until a successor shall have been elected. The officers of the Board may succeed themselves in office. Whenever a vacancy shall occur in an office, the remaining members of the Board shall elect a successor to fill the vacancy for the unexpired term.

The assistant secretary, who is not a member of the Board, shall be appointed by the Board and shall hold office at the pleasure of the Board.

In the absence or inability of the secretary or treasurer, a member of the Board designated by the president shall perform their duties.

Except as otherwise provided by law, the Board of Education shall govern the conduct of regular biennial school elections and shall render all interpretations and make all initial decisions as to controversies or other matters arising in the conduct of such elections.

President

In addition to all duties set forth in statute and District policy the president of the Board shall:

1. Assure the integrity of the Board's governance process and represents the Board to outside parties in announcing Board-stated positions and in stating chair decisions and interpretations within the area delegated to her or him. The President shall sign any written contract to which the District may be a party when such contract shall have been authorized by the Board, and shall sign all official reports of the District except

AURORA PUBLIC SCHOOLS
Adopted March 1975
Revised December 1991
Revised October 2007
Revised December 2013
Revised April 2015
Reviewed July 2017
Revised April 2021

APS Code: BDB

BOARD OFFICERS

Page 2 of 3

- when otherwise provided by law.
2. Oversee that the Board behaves consistently with its own rules and those legitimately imposed upon it from outside the organization.
 3. The President is empowered to chair Board meetings with all the commonly accepted power of that position (e.g., ruling, recognizing).
 - a. The President has no authority to make decisions about policies created by the Board within *District Goals* and *Executive Limitations* policy areas, including any staff means issues. Therefore, the President has no authority to supervise or direct the Superintendent.
 - b. The President may delegate this authority, but remains accountable for its use.

Vice President

In the absence or inability of the president, the vice president shall have and perform all of the powers and duties of the president.

Secretary

The secretary of the Board shall be responsible for those duties which may be required by law and for reviewing the minutes of the Board and presenting said minutes to the Board for approval.

Treasurer

The treasurer of the Board shall be responsible for those duties which may be required by law and other financial items requiring action by the Board.

Assistant Secretary

The assistant secretary shall fulfill all of the responsibilities and duties as assigned by the Board of

AURORA PUBLIC SCHOOLS

APS Code: BDB

Adopted March 1975

Revised December 1991

Revised October 2007

Revised December 2013

Revised April 2015

Reviewed July 2017

Revised April 2021

BOARD OFFICERS

Page 3 of 3

Education. In the absence or inability of the secretary, the assistant secretary shall perform the duties of the secretary.

LEGAL REFS.: C.R.S. 22-32-104 (3); 22-32-105 (president and vice president)
C.R.S. 22-32-104 (4); 22-32-106 (secretary)
C.R.S. 11-10.5-111; 22-32-104 (4); 22-32-107 (treasurer)

CROSS REFS.: DG, Banking Services
DGA, Authorized Signatures
DH, Bonded Employees and Officers